

Taipei World Trade Center Exhibition Hall
Lists of Conference Room Rental Charge

Valid as of 08/2023

I. Rental charges of conference room

Conference Room No.	Rental per period below :		Dimension (SQMT/Ping)	Area in meter L x W x H	Capacity		
	08 : 00~12 : 00/13 : 00~17 : 00/18 : 00~22 : 00	Mon. – Fri. Daytime			Sat. Sun. Holidays & Night	Theater	Standard
A1	NT\$ 23,700	NT\$ 28,440	236/73	16.3×14.5×2.7	250	144	84
A2	NT\$ 18,000	NT\$ 21,600	169/52	12.5×13.5×2.7	160	100	60
A3	NT\$ 23,400	NT\$ 28,080	220/68	16.3×13.5×2.7	200	120	70
A4	NT\$ 15,500	NT\$ 18,600	145/45	16.3×8.9×2.7	108	72	48
A5	NT\$ 23,700	NT\$ 28,440	236/73	16.3×14.5×2.7	250	144	84
A+	NT\$ 17,000	NT\$ 20,400	145/45	16.3 ×8.1×2.7	108	72	48
Public Space	NT\$ 10,000	NT\$ 12,000	104.5/31.6	11×9.5×2.7	/		
1F VIP Room	NT\$ 10,000	NT\$ 12,000	104/31.4	13.9×7.45×2.7			

II. Rental charges of equipment

Price unit: NT\$

No.	Description	Unit Price by half /Full Day	Remarks
E01/E51	Tablecloth (per table)	100/200/table	Tables free/Cloths charged
E02/E52	Apron	100/200/pc	Tables free/ Apron charged
E13/E50	Chair Cover	100/200/pc	
E03/E53	Platform (90x90x25cm)	100/200/pc	
E06/E56	Microphone	400/800/pc	Charge for more than two microphones
E12/E62	Liquid Single Light Projector (1920×1200)	5,000/10,000/unit	For videos or computer projecting, screen included
E15/E65	Laser Pointer	200/400/pc	
E07/E58	Liquid-crystal display televisions (LCD TV)	4,000/8,000/pc	80-inch screen with stand
E22/E77	Liquid-crystal display televisions (LCD TV)	5,000/10,000/pc	86-inch screen with stand
E19/E63	Video matrix switcher	2,000/4,000/pc	
EAD1	ADSL for Internet (Set up)	2,000	
EAD1	ADSL for Internet (Line Charge)	1,000/2,000	(Download 300M/Upload 100M)
E23/E78	Retractable Barrier	100/200/pc	

III. Basic Equipment list for all conference rooms

Conference Room No.	Meeting Table (Tablecloth excluded)	Microphone	Chair	Reception Table (tablecloth/apron included)	Podium	Whiteboard	Post Stand
A1	43	2	252	2	1	1	1
A2	31	2	162	2	1	1	1
A3	36	2	202	2	1	1	1
A4	25	2	110	2	1	1	1
A5	43	2	252	2	1	1	1
A+	25	2	110	2	1	1	1

Remark:

- The unit rental of conference room and equipment is charged by period, as specified above. (i.e., 8:00 am to 12:00 noon or 1:00 pm to 5:00 pm). The interval in between is free for successive rent.
- On Saturdays, Sundays, and other holidays, 20% of the "unit price" is added to the site fee.
 - Site fees include basic equipment (see Table 3), general lighting, air conditioning, and site cleaning.
 - The basic fee cannot be refunded if equipment is not needed.
- Overtime rental is charged on hourly rental basis plus a 1/4 (25%) surcharge.
- Site rentals listed above do not include 5% VAT that will be charged later.
- Rent LCD TV playing agenda or commercial advertisement that the leaser must provide relevant files, which are subject to a

prior approval before playing.

6. If there is more than one leaser to rent LCD TV for playing ads, the order of playing rotates based on the order of renting. And we reserve the right to lease.
7. Rental rates are subject to change without prior notice.
8. For details, please refer to the following web-site [**http://www.twtc.com.tw**](http://www.twtc.com.tw)